



univoxaudio

ACCREDITED PARTNER

Simple Steps to Accreditation



I want to become an Accredited Partner, what do I need to do?

The following steps detail what needs to happen in order for you to achieve and maintain accredited status. Requirements differ depending on whether you have successfully completed the Institute of Sound and Communication Engineers (ISCE) certified course- 'Design and Installation of induction loop systems'.

Step 1– Completion of company and *individual profile Questions

To help market your business and promote your accreditation with us, we will create a profile for your company and the nominated *individual(s) responsible for the overseeing of loop installations. To do this , we need you to provide information by answering the questions on page 4 and 5 and either e-mailing or posting the answers to us.

You will also need to provide us with **your logo**.

When you have achieved accredited status, your profile will appear on our website. Reciprocal links will be organised at this point.

Step– 2 Training

If you HAVE completed the ISCE certified course 'Design and installation of induction loop systems' please skip to step 3

You will need to successfully complete our 1 day induction loop installer training course. These are held throughout the year at different locations.

Training can be offered at company locations where a number of people from the same organisation wish to attend. **Now go to step 5**

Step 3– Proof of successful completion of ISCE certified course

You will need to provide us with a copy of the certificate for the individual(s) within your company who have successfully completed the ISCE certified course.

Step 4-Your introduction to UnivoxAudio and our new loop design software

As you have already trained with the ISCE, you **do not** need to attend our training course. You will only need to meet with us for a personal introduction and training in the use of 'Designloop'- our new loop design software. Once trained we will carry out an inspection of one of your customer approved induction loop installations made with Univox® equipment. If your installation is approved you will receive accredited partner status.

***See important note on individual profiles page 5**

Step 5– Completing your first Univox® installation

You will have a period of **9 months** from the date of attending either our training course or, if ICSE trained, our software training, to complete your first Univox® induction loop installation. During this time you will:

- Have full access to the new Univox® loop design software—'Designaloop'
- Receive a generous discount on all UnivoxAudio retail prices
- Receive help, advice and support whenever you need it (On going)

At the earliest opportunity we will carry out an inspection of an installation. If this is approved you will receive 'Accredited Partner Status' and you will appear on our website. In the unlikely event that your installation is not approved, we will advise and recommend on what action needs to be taken to gain approval.

How do I maintain my Accredited Partner Status?

Step –6 Annual partner review

Part of the accredited partner programme includes an annual partner meeting. This includes:

- A review of the partnership
- Development of strategies for business growth
- Advice and help on any technical matters
- Exploring ways to support you further
- Addressing any issues important to you
- Details from you of 3 customer approved induction loop installations



Step-7 Two yearly inspection

Every 2 years we will inspect one of your installations.

Steps 6 and 7 are an on going process designed to help you get the most from our partnership as well as maintain your accredited status.

Company Web Profile Questions

1. **Company Name?**
2. **Company Address?** Including telephone, web address and e-mail
3. **Do you have any ISCE induction loop trained employees, if so how many?**
4. **Brief Company description**
What do you do?, what is your core business activity?
5. **How experienced are you (the company)?**
Length and breadth of experience? What are you experts in?
6. **What are your markets and who are your customers/clients?**
What markets do you operate in and who buys your products and services?
7. **What products and or services do you offer?**
8. **What are your USP's (Unique selling points)?**
What is special about you, what sets you apart from your competitors , Why do people choose you?
9. **What professional bodies and organisations is the company a member of?**
Please provide logo
10. **Please list any special company awards/achievements**
11. **Please provide examples of loop installations eg: case studies if you have them**

Please e-mail your answers to elaineh@univoxaudio.co.uk or post to:
Elaine Hollands, Marketing Partner, UnivoxAudio Ltd, Unit 22 Martlesham, Welwyn Garden City
Hertfordshire, AL7 2QF

Individual Web Profile Questions

Please see important note below

1. **Your full name?**
2. **Name of company that you work for ?**
3. **Are you ISCE loop trained?**
4. **Are you a registered AFILS assessor?**
5. **Job title?**
6. **Job function and role?**
What do you do and what are you responsible for?
7. **Areas of expertise?**
What are you an expert in?
8. **How much knowledge and experience of induction loops do you have?**
How long have you been working with loops and what aspect of loops are you most knowledgeable about?
9. **Please give examples of induction loop installations you have played an important part in?**
10. **Are you passionate about, have any beliefs and/or views on any aspect of assistive listening?**
With your permission and approval Information provided to answer this question will be used to create a personal quote which will accompany your web profile.
11. **Are you a member of any professional bodies and organisations?**

Important note:

The individual profile is intended to accompany the company profile and lend weight and credibility to it. However, if you do not want personal information on either yourself or your employees to be publicised on our website we will create only a company profile.

Please e-mail your answers to elaineh@univoxaudio.co.uk or post to:

Elaine Hollands, Marketing Partner, UnivoxAudio Ltd, Unit 22 Martlesham, Welwyn Garden City Hertfordshire, AL7 2QF



**“Creating a better future for
hard of hearing people”**



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